



## GEAZONE

Completed Actions: 19

Verified: Feb. 22nd, 2016

Verified By: Tina Stokvis,  
Program Manager



## BUILDING & OPERATIONS

- All non-emergency lights are turned off at night
- Motion sensors installed in less busy areas and/or "Lights Off" signage posted at light switches
- ≥ 75% of office equipment such as printers, fax machines, and photocopiers are ENERGY STAR® Certified

## TRANSPORTATION

- Bicycle parking provided for staff and clients
- ≥ 50% of staff commute to work by bike, transit, carpooling or walking
- Video or voice conferencing technology used to minimize travelling to/from meetings
- ≥ 50% of local couriering/deliveries made by low or zero-emission transport OR deliveries have been reduced by ≥ 50%
- ≥ 50% of company-owned vehicles are low or zero-emission models (e.g. bicycle, EV, hybrid, smart car)

## WATER

- Tap water consumed rather than bottled water

## PURCHASING & PRODUCTS

- No single use products purchased for staff kitchen supplies (e.g. coffee cartridges, sugar packages, stir sticks)
- ≥ 75% of cleaning products are eco-friendly
- Purchasing used office equipment, such as printers, photocopiers, and office furniture instead of new products

## WASTE

- Paperless systems are in place (eg. files are stored digitally, invoices/receipts/newsletters/memos delivered electronically)
- All paper, cardboard, glass, tin and rigid plastic are reused or recycled by standards means
- All food waste and soiled paper are composted

## SOCIAL

- ≥ 50% employees volunteer in a community event or charitable activity (at least one day per year)
- Environmental sustainability is incorporated into the hiring process, employee orientations, and training programs
- Environmental values and actions are posted publically (either online or on premises)

## Additional Actions

- Additional action – based on comparability to the actions listed above – all digital, unlike other shipping companies