



Vancity- Mt. Tolmie Branch

Completed Actions: 34

Verified: January 11th, 2016

Verified By: Tina Stokvis,
Program Manager



BUILDING & OPERATIONS

- All non-emergency lights are turned off at night
- Motion sensors installed in less busy areas and/or "Lights Off" signage posted at light switches
- ≥ 75% of kitchen appliances are ENERGY STAR® Certified
- ≥ 75% of office equipment such as printers, fax machines, and photocopiers are ENERGY STAR® Certified
- ≥ 50% of bulb lights are LED and all fluorescent tube lighting is T5 or T8
- Laptops and/or ENERGY STAR® Certified computers and monitors are used at ≥ 75% of work stations
- All hot water tanks and piping are insulated
- Windows are double paned or draft-proofed and outdoor entrances and exits have been draft-sealed
- Building generates solar, wind, geothermal, micro hydro power and/or solar hot water

TRANSPORTATION

- Bicycle parking provided for staff and clients
- Subsidized bus passes or tickets available for staff
- Video or voice conferencing technology used to minimize travelling to/from meetings

PURCHASING & PRODUCTS

- No single use products purchased for staff kitchen supplies (e.g. coffee cartridges, sugar packages, stir sticks)
- ≥ 75% of cleaning products are eco-friendly
- Select caterers that are actively committed to sustainability
- At least three major office stationary supplies have ≥ 50% post-consumer recycled content
- Purchasing policy that all new office equipment and appliances are to be ENERGY STAR® Certified
- Purchasing used office equipment, such as printers, photocopiers, and office furniture instead of new products

WASTE

- Reusable dishware is provided for staff use in place of disposable cups, plates, cutlery, etc.
- Paperless systems are in place (eg. files are stored digitally, invoices/receipts/newsletters/memos delivered electronically)
- All paper, cardboard, glass, tin and rigid plastic are reused or recycled by standards means
- All food waste and soiled paper are composted
- All soft plastics (shrink wrap, plastic bags, etc.) are recycled
- At least one other hard-to-recycle item is being recycled (foil-lined bags, Styrofoam™, light bulbs, electronics, appliances, etc.)

WATER

- All faucets employ ≤ 6.0 LpM aerators
- All toilets are ≤ 6.0 LpF, urinals are ≤ 1.9 LpF

CLIMATE ACTION

- Emissions are measured and, along with reduction plans and targets, are communicated to staff and public
- All emissions are offset (including air travel) with verified carbon credits

SOCIAL

- ≥ 50% employees volunteer in a community event or charitable activity (at least one day per year)
- Annual donations made to local environmental or community-related charities of ≥ \$50 per full-time employee
- Environmental sustainability is incorporated into the hiring process, employee orientations, and training programs
- Employees engage in probono services to the local community: environmental groups, non profits/charities or others in need.



- Environmental values and actions are posted publically (either online or on premises)

Additional Actions

- Additional action – lighting that matches natural light outside, in order to conserve energy