



**SEQUOIA COASTAL COFFEE**

Completed Actions: 32

Verified: December 1<sup>st</sup>, 2017


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Program Lead




**BUILDING & OPERATIONS**

- All non-emergency lights are turned off at closing
- All exit signs are LED and open/closed signs are either LED or non-energy using
- All thermostats set lower when space is typically unoccupied (manual or automated)
- ≥ 50% of bulb lighting is LED, and all fluorescent tube lighting is T5 or T8
- Motion sensors installed in less busy areas and/or "Lights Off" signage posted at light switches
- ≥ 75% of office equipment such as printers, computers, laptops and photocopiers are ENERGY STAR® Certified
- Computers and monitors set to sleep when not in use
- Patio heaters are infrared or electric models OR blankets are provided as an alternative to outside heaters
- Windows are double paned or draft-proofed and entrances and exits have been draft-sealed
- All cooling equipment is well-insulated and doors are kept tightly closed
- High efficiency hot water tank or on-demand water heating system installed

**WASTE**

- Specials are listed on menu boards (chalk or white boards, screens, etc.) rather than printing daily specials
- All printers set to double-sided and/or both sides of paper is used before being recycled
- Straw only provided on request OR compostable straws used in place of plastic straws 
- All food waste and soiled paper are composted
- All soft plastics (shrink wrap, plastic bags, etc.) are recycled
- At least one other harder-to-recycle item is being recycled (e.g. Styrofoam™, foil-lined bags, light bulbs, batteries, electronics, appliances)



**WATER**

- Bottled (still) water is not purchased 
- All faucets employ ≤ 6.0 LpM aerators
- Low-flow spray nozzles (≤ 6.0 LpM) installed in dishwashing area
- All toilets are ≤ 6.0 LpF, urinals are ≤ 1.9 LpF
- All refrigeration units are air-cooled

**TRANSPORTATION**

- Bicycle parking provided for staff and customers
- ≥ 50% of staff commute to work by bike, transit, carpooling or walking
- ≥ 50% of local couriers/deliveries made by low or zero-emission transport (e.g. bicycle, EV, hybrid, smart car) OR deliveries/courier services have been reduced by ≥ 50%

**PURCHASING & PRODUCTS**

- At least three major paper products have ≥ 50% post-consumer recycled content
- Take-away items purchased are 100% compostable 
- At least three main ingredients are grown on Vancouver Island
- Purchases ≥ 20% of all beverages (alc. & non-alc.) produced in BC
- Business does not distribute single-use plastic bags to customers 



## **SOCIAL**

- Environmental sustainability is incorporated into the hiring process, employee orientations, and training programs
- Environmental values and actions are posted publically (either online or on premises)